

NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 between Start/Valid/Date



Notice is hereby given of:

Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers

Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

(1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

to be significant in terms of its effects on communities living or working in an area comprising two or more wards

(2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambbs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 6), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

If you have any queries relating to this Notice, please contact Maggie Jennings on 01954 713029 or by e-mailing Maggie.Jennings@scambbs.gov.uk

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)

Information relating to any individual

Information which is likely to reveal the identity of an individual

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Information which reveals that the authority proposes:

to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

to make an Order or Direction under any enactment

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Ray Manning

Councillor Simon Edwards

Councillor Pippa Corney

Councillor Sue Ellington

Councillor James Hockney

Councillor Mark Howell

Councillor Tim Wotherspoon

Councillor Nick Wright

Leader of the Council

Deputy Leader and Finance and Staffing

Planning Policy and Localism

Environmental Services

Corporate and Customer Services

Housing

Northstowe

Planning and Economic Development

Key and non-key decisions expected to be made from 25 April 2013

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Local Government Pension Scheme: Statement of Policy/Discretions and Flexible Retirement Policy Key	Council	25 April 2013	Not applicable	Finance and Staffing Portfolio Holder Susan Gardner Craig, Human Resources Manager	Report (publication expected 17 April 2013)
Write-offs Non-Key	Council	23 May 2013	Not applicable	Finance and Staffing Portfolio Holder Philip Bird, Revenues Manager	Report (publication expected 15 May 2013)
Sizes, Terms of Reference & Appointments to Committee and Joint Committees for 2013/14 Key	Council	23 May 2013	Not applicable	Leader of Council Graham Aisthorpe-Watts, Democratic Services Team Leader	Report (publication expected 15 May 2013)

<p>Appointments to Outside Bodies, Joint & Other Member Bodies for 2013/14</p> <p>Non-Key</p>	Council	23 May 2013	Not applicable	<p>Leader of Council</p> <p>Graham Aisthorpe-Watts, Democratic Services Team Leader</p>	Report (publication expected 15 May 2013)
<p>Annual Scrutiny & Overview Report</p> <p>Non-Key</p>	Council	23 May 2013	Not applicable	<p>Cllr Ben Shelton</p> <p>Graham Aisthorpe-Watts, Democratic Services Team Leader</p>	Report (publication expected 15 May 2013)
<p>Major Opposition Group Leader's Annual Report</p> <p>Non-Key</p>	Council	23 May 2013	Not applicable	<p>Cllr Sebastian Kindersley</p>	Report (publication expected 15 May 2013)
<p>Heritage Guardianship Sites and Closed Churchyards</p> <p>Key</p>	<p>Planning and Economic Development Portfolio Holder</p>	28 May 2013	Not applicable	<p>Planning and Economic Development Portfolio Holder</p> <p>David Bevan, Conservation Manager</p>	Report (publication expected on 20 May 2013)

<p>Performance Monitoring 2012/13: Quarterly Healthcard</p> <p>Non-Key</p>	Cabinet	03 June 2013	Not applicable	<p>Corporate and Customer Services Portfolio Holder</p> <p>Richard May, Policy and Performance Manager, Graham Smith, Best Value and Management Accountant</p>	Report: End of Year (publication expected 23 May 2013)
<p>NORTHSTOWE: Delivery Update</p> <p>Key</p>	Cabinet	03 June 2013	Not applicable	<p>Northstowe Portfolio Holder</p> <p>Jo Mills, Planning and New Communities Director</p>	Report (publication expected 23 May 2013)
<p>NORTHSTOWE: Foul Water Drainage Requirements</p> <p>Key</p>	Cabinet	03 June 2013	Not applicable	<p>Lois Bowser, Northstowe Team Leader</p>	Report (publication expected 23 May 2013)
<p>Future Housing Investment Plans</p> <p>Key</p>	<p>Cabinet</p> <p>Council</p>	<p>03 June 2013</p> <p>25 July 2013</p>	Not applicable	<p>Housing Portfolio Holder</p> <p>Stephen Hills, Affordable Homes Director</p>	Report (publication expected 23 May 2013)

South Cambs Local Plan 2011-2031: Homes and Jobs Key	Planning Policy and Localism Portfolio Holder	11 June 2013	Not applicable	Planning Policy and Localism Portfolio Holder Keith Miles, Planning Policy Manager	Report (publication expected 3 June 2013)
Central Bedfordshire Council: Response to Gypsy & Traveller Local Plan Consultation Non-Key	Planning Policy and Localism Portfolio Holder	11 June 2013	Not applicable	Planning Policy and Localism Portfolio Holder Keith Miles, Planning Policy Manager	Report (publication expected 3 June 2013)
Licensing (2003 Act) Policy: Review Non-Key	Licensing Committee Licensing Committee Council	12 June 2013 October 2013 28 November 2013	Not applicable	Environmental Services Portfolio Holder Myles Bebbington, Licensing Officer	Report and Draft Policy for Consultation (publication expected 4 June 2013) Report and Policy for recommendation to Council (publication expected in October 2013)

Asset Management Policy Key	Housing Portfolio Holder	19 June 2013	Not applicable	Housing Portfolio Holder Anita Goddard, Housing Operational Services Manager	Report and Policy (publication expected on 11 June 2013)
Design and Quality Charter Non-Key	Housing Portfolio Holder	19 June 2013	Not applicable	Housing Portfolio Holder Schuyler Newstead, Housing Development & Enabling Manager	Report (publication expected on 11 June 2013)
Community Infrastructure Levy (CIL): Charging Schedule Key	Cabinet Council	27 June 2013 21 November 2013	Not applicable	Planning and Economic Development Portfolio Holder James Fisher, S106 Officer	Report to agree charging schedule for consultation (publication expected 19 June 2013) Report to agree charging schedule following consultation (publication expected 13 November 2013)

<p>Planning and New Communities Re-structure</p> <p>Key</p>	Cabinet	27 June 2013	Part of this report or appendices may contain confidential information under para 1 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)	<p>Leader of Council</p> <p>Jo Mills, Planning and New Communities Director</p>	Report (publication expected 19 June 2013)
<p>Waste Partnership Joint Working Arrangements</p> <p>Key</p>	Cabinet	27 June 2013	Not applicable	<p>Environmental Services Portfolio Holder</p> <p>Paul Quigley, Environment Services Manager</p>	Report (publication expected 19 June 2013)
<p>Enforcement and Inspection Review</p> <p>Non-Key</p>	Cabinet	27 June 2013	Not applicable	<p>Environmental Services Portfolio Holder</p> <p>Mike Hill, Health and Environmental Services Director</p>	Report (publication expected 19 June 2013)

<p>South Cambs Local Plan: Agreeing the Draft for Consultation</p> <p>Key</p>	<p>Cabinet</p> <p>Council</p>	<p>27 June 2013</p> <p>21 November 2013</p>	<p>Not applicable</p>	<p>Planning Policy and Localism Portfolio Holder</p> <p>Keith Miles, Planning Policy Manager</p>	<p>Report and Plan (publication expected 19 June 2013)</p> <p>Report and Plan (publication expected 13 November 2013)</p>
<p>Risk Management Strategy</p> <p>Non-Key</p>	<p>Corporate Governance Committee</p> <p>Council</p>	<p>28 June 2013</p> <p>25 July 2013</p>	<p>Not applicable</p>	<p>Cllr Francis Burkitt</p> <p>John Garnham, Head of Finance, Policy & Performance</p>	<p>Report and Strategy (publication expected 20 June 2013) for recommendation to Council</p>
<p>Cross-border Waste Collection: Service Level Agreement with Cambridge City Council</p> <p>Key</p>	<p>Environmental Services Portfolio Holder</p>	<p>30 July 2013</p>	<p>Not applicable</p>	<p>Environmental Services Portfolio Holder</p> <p>Paul Quigley, Environment Services Manager</p>	<p>Report (publication expected 22 July 2013)</p>

Health and Well-being Strategy Key	Cabinet Council	12 September 2013 26 September 2013	Not applicable	Environmental Services Portfolio Holder Gemma Barron, Partnerships Manager, Iain Green, Environmental Health Officer (Public Health Specialist)	Report and Strategy (publication expected 4 September 2013) Report and Strategy (publication expected 18 September 2013)
Children and Young People's Plan Key	Cabinet	12 September 2013	Not applicable	Environmental Services Portfolio Holder Gemma Barron, Partnerships Manager	Report (publication expected 4 September 2013)
Ageing Well Strategy Key	Cabinet	12 September 2013	Not applicable	Environmental Services Portfolio Holder Gemma Barron, Partnerships Manager, Iain Green, Environmental Health Officer (Public Health Specialist)	Report and Strategy (publication expected 4 September 2013)

<p>Localised Council Tax Support Scheme 13/14: Review of Operation</p> <p>Key</p>	<p>Cabinet</p>	<p>12 September 2013</p>	<p>Not applicable</p>	<p>Finance and Staffing Portfolio Holder</p> <p>Alex Colyer, Executive Director, Corporate Services, Dawn Graham, Benefit Manager</p>	<p>Report (publication expected 4 September 2013)</p>
<p>Localised Council Tax Support Scheme 2014/15</p> <p>Key</p>	<p>Cabinet</p> <p>Council</p>	<p>14 November 2013</p> <p>23 January 2014</p>	<p>Not applicable</p>	<p>Finance and Staffing Portfolio Holder</p> <p>Alex Colyer, Executive Director, Corporate Services, Dawn Graham, Benefit Manager</p>	<p>Report and draft scheme (publication expected 6 November 2013)</p> <p>Report and Scheme (publication expected 15 January 2014)</p>